

**Comox Valley Minor Hockey Association
November 19, 2024 Executive Minutes**

Attendance: Jason Rae (President), Luisa Perry (1st Vice), Lance Petty (2nd Vice), Tish Kristensen (Asst to 2nd Vice/Rep Director), Andrew Robb (Director at Large), Trevor Pritoula (Director at Large), Beth Matthews (Secretary), Matt MacDonald (Treasurer) Melissa Berrigan (Ice Coordinator), Cam Knox (Coach Coordinator), Claire Hughson (Female Coordinator), Simon Morgan (Registrar)

Regrets: Jacob Hill (RIC)

Call To Order: 6:37 PM

Additions to Agenda: None

Adoption of Agenda: Trevor Pritoula/Tish Kristensen

All in favor

Approval of October 23 Minutes: Trevor Pritoula/Tish Kristensen

All in favor

Outstanding Items: None

President:

Working on a simplified handbook for parents and players regarding the Strathcona Bears – tryout process, evaluations, code of conduct, team meeting, carding and cut off. Works out to \$12 per booklet if printed. This would support transparency for the members.

Requesting the executive to send information to President around current policies for recreation and Rep to start creating the book.

Melissa suggests docu-signing documents to ensure that members have read the most accurate information.

Will be sending out Teams emails to everyone on executive.

Motion Lance/Tish: To spend \$250 to give the Canucks staff hoodies as gifts for Canucks day.

All in Favor

Registrar:

First Shift Player Accommodation – should be able to accommodate all that have interest after completion of their ice on December 16, 2024. Full registration fees will be prorated by 50% as season is half over.

Motion Andrew Robb /Lance Petty: To offer First Shift participants a \$50.00 reduction incentive to sign up for balance of season for all divisions, all players in addition to prorated fee.

All in Favor

Team Rep Fee Updates – New process using Team Snap Invoicing seems successful. Provides less reliance on Team Managers to collect and families now have the ability to use credit for payment. November 1 deadline works well with option to extend by 1 month where necessary to accommodate.

BC Hockey Respect in Sport Parent Version – notice issues to all parents at time of registration as well two additional notices have now been sent out for completion.

VIAHA has indicated suspensions if not completed by November 15. BC Hockey Coach and bench staff qualifications now underway identifying deficiencies before the December 15 deadline date. Team Managers are being included in all outstanding requirement lists. Will start looking at more frequently to identify concern positions.

New Gaming Account Requirements - Executive signatures (two) required and documented on all e transfers from gaming account.

BC Hockey AGM June 6-7 2025 – Will be requesting three (3) rooms to attend and then will solicit interest in those wishing to attend. Budget set aside. Topics Dispute Resolution, Non Sanctioned Player Retention and Registrar Training.

Team Fund raising Support – discussion around the executive supporting teams financially to fundraise by providing loans up front to the teams. For example Panago vouchers that require money upfront to purchase prior to selling to people to fundraise.

Motion Lance Petty/Tish Kristensen: To allow teams to borrow \$1000 from the executive for fund raising opportunities that require money put up front prior to the fundraising activity.

2 in favor and 2 oppose – President not in favor. Not Approved

Association Failed Payments - Any payments rejected shall bear a \$25.00 fine for recovery and time. Should any payment fall in arrears by 2 payments the Executive will be advised immediately 1. U15 Registration Fee – will work with the player to recover the funds.

Ice Allocator:

Glacier Gardens Zamboni is broken however another one is being sent out – ice has been cancelled until Thursday.

Canucks meeting is being held tomorrow. Media release for Canucks will need to be completed prior to the event. On Sunday the Canucks will be in the Silver totems room and will be in the Glacier Kings dressing room on Monday.

Coach coordinator:

Have received a quote for proper sized novice nets. We have a possible sponsor that would cover the costs for these. This is a quote from Source for Sports.

Estimate from Happys: **\$3,712.58**

Motion Luisa Perry/Matt MacDonald: To permit Rod McLean to pay for four novice nets and to donate them to the association. All in Favor

Ice Dividing Strip

Boards – discussion around potentially having someone pay the \$12000 for the boards via sponsor to be repaid in a couple years by the association.

Coaches meeting last night: U11 Division recreation coaches thinking that the teams need some player changes to ensure the teams are balanced.

Trying to get some U9 players to be called up to get experience as they missed the cut off (underage exemptions) – want to ensure that parents are aware of the deadline moving forward.

REP Director: Regrets

Female Coordinator: report submitted below

Referee Issue with 2hr Ice time -Was made aware of the issue on Sunday, teams pick up 2 hour ice times, refs are booked for a specific 1 1/2hr game time but coaches are wanting to start the game at a later time. Coaches and managers have been emailed stressing the importance of starting and ending exhibition games at the time shown in Spordle and it has been explained how much is involved with ice times and booking. Any future extra ice pick ups will have ref's booked for the correct game time and coaches intention for the ice time is communicated to relevant people in advance.

Female Dressing Rooms - The female dressing rooms are still an issue. U15 now has 2 female goalies + minimum 4 players in the female dressing room at SC1 between games, it is way too small and players cannot get dressed in time to hear the coaches pre-game/practice talks. Goalies do not have space to get in and out of their pads, they cannot change in the bathroom as they are laying on the ground to get their pads on.

SC2 female change room is now getting locked by staff due to Vanier kids coming to the rink on their breaks - this is an issue for our female players and female coaches during power skating and coed ice (U13/U15) for players, as well as Female Development and Lightning practices for female coaches. Coaches are having a hard time finding a maintenance person nearby to open the room.

BC Hockey Program of Excellence Female Camp - Female BC Hockey Camp being held in Delta, Dec 27/28 has 3 girls representing our association so far, two U11 and one U15.

Sponsorship Funds - Sponsor cheques have come in for Lightning. Two cheques are made out to Comox Valley Lightning.

Goalie Development Camp for World Girls Hockey Day - Event being held Nov 23rd with funding from BC Hockey. Inviting female goalies from Comox Valley and Campbell River.

RIC: Report submitted below

NHL OFFICIALS' NIGHT - Exciting news is that the NI RIC's and District Coordinator has put together a request for an NHL official's night and were granted. It's been over four years since the North Island officials were represented this way. There will be four officials chosen from Nanaimo, Port Alberni, Oceanside, Campbell River, Comox, Tri Port. One official from Comox or Campbell River will be guaranteed a spot and will be done by draw. We are still finalizing the fairest way to reward officials for their hard work; however, will likely be done by a draw. Travel, food accommodations are to be incurred by official travelling, however I have allocated \$150 towards the trip should a Comox official be drawn.

REFEREE CLINIC - Referee Clinic is on Thursday this week and we have many officials coming from other associations. I'll be the head instructor and will be a good meeting ground to make contacts with more senior officials from nearby associations, hoping to assist in referee development in Comox Valley.

SENIOR OFFICIALS – ON ICE MENTORSHIP - Looking into a revised budget to include adding senior referees into Atom and Pee Wee Rep games to pass along mentorship and provide a layer of safety. I believe this to be the target area for development as most referees working these age groups have 2-3 years of experience and are still learning how to manage games and make important impact calls.

The typical rate for a supervisor fee is \$30 a game. It has been a challenge to get senior officials on the ice with younger officials, as the pay rates are a lot lower. Senior officials mostly have families and day jobs; getting them to a 0800hrs game on a Sunday involves further incentives. This should provide a layer of safety and training; however, comes at a cost.

Have the budget to approve mentor fees until the New Year, though with tournaments coming up, the budget could be used faster than usual.

I expect to have a better understanding of the cost by the next meeting.

TEAMS WITH TWO HOUR ICE SLOTS -_Over the last couple of weeks there has been an issue with the female program and their two hours slots. They have been deciding, once at the rink, to either hold a practice first or after a game. I need to stress that once the referee's have been requested for a certain 1.25h slot that it is imperative we stick to these times. Referee's often have back-to-back games on other rinks, have their own practices after or rely on their parents for rides. I would hope in the future that we can stick to the times that are requested and if there is extra ice, to hold the practice following the game rather than before, if the decision is the same day.

We would ask that any changes in game times be communicated at least 48hours in advance to accommodate time for rescheduling.

COACHES ENTERING REFEREE ROOMS -_Another reminder that coaching staff should not be entering the referee rooms to give advice to young officials following the game. We have officiating coaches at as many games as we can. Unfortunately, the officiating department does not have a budget to provide coverage for every game. Having an upset coach without officiating experience enter the referee rooms to give advice is against many policies.

If anything does need to be communicated to officials PRIOR to the game this should be done by the teams' manager.

I've instructed the officials to take note of the coaches entering the room and to pass along the information to myself or an officiating coach at the rink.

1st Vice:

Injury reports need to be completed.

AP's – process has been sent out to all recreation teams.

Tournament applications – too many people involved - needs to be discussed in the future

First Aid kits need to be purchased – Jason to purchase.

Assistant to 1st Vice: Vacant

2nd Vice:

Raffle draw ends Dec 13 – needs more energy to reach the goal.

Signage is ready to be installed.

Have requested that Platinum sponsors be put on the website.

Assistant to 1st vice flyer has been created.

Glacier Garden trophy case has been cleaned out – would like a Bears and Flyers jersey to put in the case. Looking for a display cabinet for the stairwell at SC1.

Have sponsorship cheques to deposit.

Hamper program is running well – have a few more people involved.

Bingo is back on track.

Assistant to 2nd Vice: Regrets**Treasurer:**

Kirk has sent some statements to present to the executive.

Working on getting named on the bank account.

Directors at Large:**Trevor:**

First Shift is going well.

Contacted the CVRD regarding First Aid - they stated that they are no longer offering it.

Andrew:

First Shift coaches get bags and helmets should anyone want to volunteer next year.

Trying to Buddy Check for Jesse off the ground.

Player safety issues are an ongoing concern.

Adjourn: 9:09PM**Next Meeting: Tuesday December 17 @ 6:30 (SC1 Aquarium)**