

**Comox Valley Minor Hockey Association
September 24, 2024 Executive Minutes**

Attendance: Jason Rae (President), Luisa Perry (1st Vice), Lance Petty (2nd Vice), Tish Kristensen (Asst to 2nd Vice/Rep Director), Andrew Robb (Director at Large), Beth Matthews (Secretary), Melissa Berrigan (Ice Coordinator), Cam Knox (Coach Coordinator), Claire Hughson (Female Coordinator), Simon Morgan (Registrar)

Regrets: Dallas MacDonald (Asst to 1st Vice), Trevor Pritoula (Director at Large), Jacob Hill (RIC)

Call To Order: 6:31 PM

Additions to Agenda: None

Adoption of Agenda: Luisa Perry/Tish Kristensen

All in favor

Approval of August 20 Minutes: Luisa Perry/Tish Kristensen

All in favor

Outstanding Items: None

Delegation Presentation: Kirk Lohnes: Have been shadowing Terra around bookkeeping for the past year. Current report will be sent to the Executive – will include the actuals versus the budget. Getting the information from Team snap makes it difficult to determine where individual teams are at as it is bunched, however have checks in place. Currently have 14 sponsors totaling \$11500. Keeping people on top of the expense piece will be important moving forward. Trying to steer sponsors towards digital versus cheques. Cheques can be put in the drop box.

President:

- The discipline committee will be meeting next week to review a yearlong suspension that was from last season.
- In the future part of the interview process with coaches will be including that they have to be prepared to offer a clear explanation around why players do not make a team.

Registrar:

- Registrations 687 / Fees \$418,250.00 less \$11,884.99 Refunds Net \$406,365.01
* 2024/2025 Registration Budget \$394,800.00
Net \$11,565.01
- Registration Comparison 2023: 622 - Fees \$328,785.00
- New Players to Association 72, Transfer in 16, 1st Shift Full 45
- Rep Try outs (Outside Associations) CR 57, PR 3 Triport 2
- Player disbursement 5 to Impact 4 to U13T1 and 7 to U15T1 Return 10 U18T1, 2 U15T2
- Withdrawals to date 14 from various Divisions / U7 at Max of 80 players
- Tournaments all on BC Hockey Website with exception U13T1 & U15T1

- U18T1 Tournament is full, gaming licenses applications submitted. Cancelled U13 T1 & U11 Development A Tournaments
- Female Development YTD 61 includes 8 Non Registered
- Power skating notices sent out to Attendees for October
- New Internal Invoicing – Rep Fees have been invoiced through Team Snap this season
- Trailing Behind: Catching up on Rep Team Roosters and Coach qualifications. Player releases were for September long weekend. Registration transfers between Associations still to be completed
- Catching up on Recreational Team Roosters and Bench staff qualifications.
- Failed Team Snap Payments – first wave of rejected payments and follow-up activity
- ePact Insurance downloads for Rep players

Motion Lance Petty/Tish Kristensen: To pay the executive member for their travel cost related to attending the mandatory VIAHA meeting dated May 26 – Cost \$82.00 All in Favor

Motion Luisa Perry/Tish Kristensen: Move the refund policy date to October 1 annually from September 1 with regards to reduction to registration fees as well as increase administration cancellation fee from \$25.00 to \$50.00. All in favor

Ice Allocator:

- U18 tournament is coming up. Missed a break time between games and made a recommendation to correct the error.
- Schedules are being built for all the female programs.

Coach coordinator:

- Coach courses are being completed.
- Brian Sugiyama was hoping we would host the coach development 1 – Melissa states that this may be possible on the weekend that ice was given back for the November weekend.
- Wanting to inquire about reimbursement of coaches when they attend development 1. To be discussed in the future should this coach not be able to attend locally.
- Coaches' conference on Sunday – will go over how to run a practice plan.

REP Director:

- U15 T2 would like to put dodges logo on the jersey as they are sponsoring the team – parents have purchased these jerseys.
- U18 development skates for the first time this week.

Female Coordinator:

- Registration has closed and all 6 teams are full, U15 and U13 teams are set up and ready to go (with a few volunteer items to update)

- Dual Roster - 15 players from U11-U15, forms to be signed by Jason and sent to VIAHA for approval
- U11 Female Development Team: VIAHA has created a U11 Development league in the female division and, because we declared two female teams in the recreational U11 league, they have asked us to create one strong team to play in this new league. This was sprung on us after the VIAHA executive meeting 2 weeks ago and we've been scrambling to gain enough interest to make it work. We selected the higher-level players from our usual practices and held an evaluated scrimmage; we are almost ready to name our U11 Female Development roster with the top 13-14. Discussion around the extra rep fees and why that is charged.
- If we continue to have a U11 Development team in future years, could have discussions around building this team into our rep program with extra skill development ice times and other perks/expenses that come along with it
- Dual Roster/Co-ed Players -7 U11 female dual roster players will now be carded so will be removed from co-ed house and will need a refund of \$500 co-ed fee. 1 U11 co-ed only player will move to the U11 Female Development team. As per Luisa, removing 8 players from co-ed will not negatively affect their numbers/teams
- Female Development - Ice times filling up - Mondays are full, Wednesdays have a smaller group of 20 until Christmas, when we expect the 7-10 girls from First Shift to join this group.

RIC: Regrets

1st Vice:

- Development Ice for U9 through U18 - have emailed out to U18 to solicit coaching interest, and we have a team manager for the development team. Everyone wants development ice for their division. U18 recreational has some ice that they are sharing with rep to allow these development sessions to work but there is not enough for every division to have a sheet every week - four sheets in October that U18 can share and likely only one in November with the current schedule.

Action: A rotating schedule will be created once interest has been determined.

- Divisions are up and running. Still people who have not been receiving emails so they don't know when to be at hockey.

Action: Post to go out on Social media requesting anyone who has not heard to respond to Luisa. Lance to put together a small statement to send to the membership.

- Have Division Communication Leads in all divisions now, except U15.
- Evaluations of players are underway and initial team formations have started. Coaches have taken well to Hockey Canada's recommended snake draft.

- Female dressing rooms. U15 has 8 dual roster females spread across four teams. When they play games at SC1, every Sunday, we have 6-8 females trying to use the female dressing room at once and there is no room. With Hockey Canada's updated dressing room guide that everyone needs to be in a base layer, can we discuss and possibly revisit CVMHA's female dressing room guidelines for U13 and up?

Action: Melissa to look into another space for the females.

Assistant to 1st Vice: Regrets

2nd Vice:

- Sixteen committed sponsors thus far \$17600.
- Met with a couple companies this week – the Holiday inn being one. If we continue to have tournaments at their hotel we will see a return. Platinum sponsorship with Holiday inn has been secured. Also met with McDonalds regional manager who would like to show up at the arena and be seen as a supporter. They are also interested in a potential platinum sponsorship. There will be some signage costs involved.
- Treasurer – have someone who has stepped forward willing to be the treasurer. He comes with some certifications. He is a chartered financial analyst. There is another interested candidate as well.
- The committee will interview both candidates and a recommendation made to the executive to vote.

Assistant to 2nd Vice: Nothing to report

Treasurer: Vacant

Directors at Large:

Trevor: Regrets

Andrew:

- Cam and Simon will support first Shift.
- Buddy check would like to do an event again this year. If we can give them some dates they like to roll out over a week.

Adjourn: 9:05PM

Next Meeting: Tuesday October 15 @ 6:30 (SC1 Aquarium)