

## **Comox Valley Minor Hockey Association**

### **July 18, 2023 Executive Minutes**

**Attendance:** Ken Dunsire (President), Allan Gornall (1st Vice), Dallas MacDonald (Asst to 1<sup>st</sup> Vice), Trevor Pritoula (Director at Large), Andrew Robb (Director at Large), Terra Brown (Treasurer), Beth Matthews (Secretary), Cam Knox (Coach Coordinator), Melissa Berrigan (Ice Coordinator), Matt Williams (RIC)

**Regrets:** Luisa Perry (2<sup>nd</sup> Vice), Tish Kristensen (Asst to 2<sup>nd</sup> Vice/Rep Director), Simon Morgan (Registrar)

**Call To Order:** 6:30PM

**Additions to Agenda:** None

**Adoption of Agenda:** Trevor Pritoula/ Allan Gornall

**All in favor**

**Approval of June 20 Minutes:** Trevor Pritoula/ Allan Gornall

**All in favor**

**Outstanding Items:** None

**Approved Email Motions between meeting dates:** None

**President:**

RIC has opportunity as described below.

Would like to vote on the Director of Hockey Ops position next meeting.

**Registrar:**

Continue to receive a steady flow of applications since launch of registration.

Now at 325 registrants with last years total registration reaching 598.

Strongest numbers YTD still mainly in U9, U11 & U13

All Pay Programs are now at capacity including U9 Development with just Gold in The Net and Second Session Advanced Power skating having remaining space.

Strong growth in Female only Hockey - U9 with 15 skater registered, U11 with 10 and U13 currently sitting at 8. Monday Female Development now has over 30 registrations.

Updates on Rep Try Outs: U11 - 18 listed, U13 - 21 listed, U15 - 10 listed, U18 - 8 listed to date.

New registrations and Transfers are being processed daily. 1st Shift has 19 enrolled (68% Boys & 32% Girls). Program starts Oct 2023.

U11 Uniforms ordered, received and delivered to hockey office awaiting newest Division Manager. U7 Uniforms in the process of being ordered as application now open.

Special Sanctioning requests sent out to vendors.

Association Raffle Gaming License has been applied for (10 week process).

Rep Try out packages are starting to be put together, try out jerseys ordered and received earlier and stored in equipment lock-up.

Reviewing New Criminal Record Check Process to be implemented this season.

**Ice Allocator:**

Would need to know in advance if rep try out ice changes.  
Need to solidify some ice times and will talk with Allan and Cam to do this.

**Coach coordinator:**

Great round of golf with Rod Braithwaite (Vancouver Canuck Minor Hockey Public, Community Relations and Hockey Development) started to build relationship and discussed mentorship.

Lightning Program – jersey and logo have been developed. Co-managers Dana and Claire are doing a lot of work. Planning to have a launch party.

Director of Hockey Ops position – scope of duties paperwork distributed to executive. Cam to send this information to Secretary to send out to Executive requesting feedback highlighting the two-week turn around.

**RIC:** Matt: BCHL has separated from BC Hockey and is now a non-sanctioned league. On Thursday they will announce a staff of 48 officials. There may be an opportunity for Matt. May be able to apply for an exemption that would enable Matt to work in both leagues, however BC Hockey would have to make that decision. Needs a letter of recommendation.

Traveling officials into the community will need to continue to ensure that tournaments will have officials needed.

**REP Director:** Regrets

**1<sup>st</sup> Vice:** Sponsorship Bears letter has went out. Have some new and exciting sponsors. Would like to circulate the news of the Tier one program deadline to register on social media and other lines of communication.

3:1 growth rate in female development – will need to think of how to accommodate the ice for the program.  
Would like to meet regarding the “Way we play” to discuss and develop.

**Assistant to 1<sup>st</sup> Vice:** Included in 1<sup>st</sup> Vice.

**2nd Vice:** Regrets

**Assistant to 2nd Vice:** Regrets

**Treasurer:** Female development program fees – working on this program and the fees. There is not a 10% fee taken for cash donations.  
Still refining process with the new bookkeeper.  
Had a budget meeting with the Bears program – will have their own set of accounts.  
Starting to get some things for tournaments – will pass those on to the Rep Director.

If going to Happys to order things the treasurer needs to receive an email prior to ordering.

**Motion Allan Gornall/Dallas MacDonald: To accept the financial report as presented.**  
**All in Favor**

**Directors at Large: Trevor:** Emailed information to the K'omoks Nation regarding the First Shift program.  
Attended the CVRD facilities planning. A new arena is being discussed and the CVRD are asking for input. Timeline is around 6-8 years for the new facility.

**Andrew:** Continue to work on the First Shift Program.

**Adjourn: 8:40 PM**

**Next Meeting: Tuesday August 15 @ 6:30 (SC1 Aquarium)**

**In Camera:**

**Motion Beth Matthews/Allan Gornall: To put the left over team funds from the 2021/2022 season (\$8800) back into general revenue.**  
**All in favor**

**Motion Beth Matthews/Allan Gornall: To give the coach coordinator a pay raise of \$250 a month retroactive to September 2022.**  
**All in favor**